

**VODAVI TELEPHONE:
XTS, XTSC, STS, DVX, MACH 1, 1428, 2856,
4896 AND TRIAD**

ESTABLISHING A CONFERENCE

1. LIFT THE HANDSET.
2. DIAL DESIRED OUTSIDE PARTY. WHEN CALLED PARTY ANSWERS, PRESS THE CONF BUTTON. DO NOT PLACE PARTY ON HOLD.
3. ADD NEXT CONFERENCE PARTY BY SELECTING ANOTHER OUTSIDE LINE.
4. PRESS THE CONF BUTTON AGAIN AND REPEAT PREVIOUS STEP IN CYCLE, UNTIL ALL PARTIES ARE CONTACTED.
5. WHEN LAST PARTY ANSWERS, PRESS THE CONF BUTTON TWICE. ALL PARTIES WILL BE CONNECTED.